

**F. No. 02/06/2023/NCM&HKA**  
**Government of India, Ministry of Textiles**  
**O/o Development Commissioner (Handicrafts)**  
**National Crafts Museum & Hastkala Academy**  
(Formerly National Handicrafts & Handlooms Museum)  
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**Bhairon Marg, Pragati Maidan,**  
**New Delhi- 110001**  
**Dated: 08 Oct 2025**

**CORRIGENDUM : VACANCY CIRCULAR**

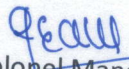
**Subject:- Extension of Last Date for Submission of Applications – Reg**

This is in continuation to the earlier vacancy circular no. 02/06/2023/NCM&HKA dated 01 Aug 2025 and published in employment news dt 02 – 08 Aug 2025 for the recruitment of various posts on deputation at this Museum, the last date for receipt of applications have been extended upto 30 days from the publication of this corrigendum in Employment News for the following vacancies :-

| Sl.No. | Name & No. of Posts                                                                                 | Mode of Recruitment                            |
|--------|-----------------------------------------------------------------------------------------------------|------------------------------------------------|
| 1.     | Junior Accounts officer- (one)<br>Group B / Level-6 in pay matrix Rs. 35400-112400/-                | Deputation (including short-term contract).    |
| 2.     | Programme and Public Relation Officer – (one)<br>Group B / Level-6 in Pay Matrix Rs. 35400-112400/- | By deputation (including short-term contact).  |
| 4.     | Gallery Assistant – (one)<br>Group C / Level-4 in pay matrix Rs. 25500-81100/-                      | By deputation (including short-term contract). |

2. The Other terms and conditions of the advertisement will remain unchanged.

3. For detailed notification and application format, please refer career in website at [www.nationalcraftsmuseum.nic](http://www.nationalcraftsmuseum.nic) or under heading Recruitment at [www.handicrafts.nic.in](http://www.handicrafts.nic.in)

  
(Colonel Manoj Rana)  
Senior Director (M)

Encl: As stated

To

1. All Ministries/Departments of Govt. of India
2. All Chief Secretaries of States / Union Territories
3. Under Secretary (CS-I), DOPT , Lok Nayak Bhawan, Khan Market, New Delhi-110003 – with the request to upload the vacancy circular on the website of DoP&T for wider publicity. [Sunil.edu@nic.in](mailto:Sunil.edu@nic.in)
4. US/Esttt, M/o Textiles , Udyog Bhawan New Delhi e mail id : [estt-textiles@gov.in](mailto:estt-textiles@gov.in)
5. Dir (Admin), Handicrafts Crafts complex, Vasant Kunj [director.dch@handicrafts.gov.in](mailto:director.dch@handicrafts.gov.in)
6. AD(IT) HQs Office Crafts complex – with a request to advertise on e-HRMS portal and uploading on official website [Sandeep.patel@gov.in](mailto:Sandeep.patel@gov.in), [manoj.kr.dch@gmail.com](mailto:manoj.kr.dch@gmail.com)
7. Care taker Museum website – with a request to upload on the portal [vikas.jha@silvertouch.com](mailto:vikas.jha@silvertouch.com),
8. Notice Board, / Guard File
9. CCIC{GM(HR)} [ccic@cottageemporium.in](mailto:ccic@cottageemporium.in) this also refer our letter 2/20/2023/NCM&HKA dt 01/07/25

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**Bhairon Marg, Pragati Maidan,**  
**New Delhi- 110001**  
**Dated: 01 Aug 2025**

**VACANCY CIRCULAR**

**Subject:- Filling up of the posts on deputation (ISTC)/ Absorption basis-reg.**

Applications are invited from eligible Govt Officials, having the qualifications and experience strictly as mentioned in Annexure-I for the following posts in National Crafts Museum & Hastkala Academy, Subordinate Office of Development Commissioner (Handicrafts) under Ministry of Textiles on the method as shown against each :-

| Sl.No. | Name & No. of Posts                                                                                                        | Mode of Recruitment                                    |
|--------|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| 1.     | Junior Accounts officer- (one)<br>Group B / Level-6 in pay matrix Rs. 35400-112400/-                                       | Deputation (including short-term contract).            |
| 2.     | Programme and Public Relation Officer – (one)<br>Group B / Level-6 in Pay Matrix Rs. 35400-112400/-                        | By deputation (including short-term contact).          |
| 3.     | Maintenance Officer – One<br>Group B / Level-6 in Pay Matrix Rs. 35400-112400/-                                            | Deputation (including short-term contract )/Absorption |
| 4.     | Gallery Assistant – (one)<br>Group C / Level-4 in pay matrix Rs. 25500-81100/-                                             | By deputation (including short-term contract).         |
| 5.     | <del>Security Assistant – (one)</del><br><del>Group C / Level – 5 in pay matrix Rs. 29200-92300(Anticipated vacancy)</del> | <b>CANCELLED</b>                                       |

2. The applications(in duplicate) and attested copies of CR/APAR (attested on each page not below the equivalent rank of Under Secretary) for the last five years of the eligible and willing officials, who can be spared immediately, in the event of their selection, along with (Vigilance Clearance, (ii) Integrity Certificate, (iii) Cadre clearance and (iv) major/minor penalty statement for the last 10 years may be forwarded to the undersigned through proper channel in the prescribed proforma (Annexure II). No action will be taken on advance copies of applications or applications not received through proper channel along with necessary clearance/certificates.

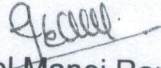
3. While forwarding the applications, it may be verified and certified by the forwarding authority that the particulars furnished by the officer are correct. The applications/CV not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection. Nomination of the officials who volunteer for the post once accepted by the appointing authority will not be permitted to withdraw their names later.



4. The deputation will be governed by the standard terms and conditions contained in the DoP&T OM No. 6/8/2009-Estt(Pay-II) dt. 17 June, 2010 as amended from time to time and as per the provisions in the existing Recruitment Rules of the posts.

5. The last date for receipt of applications will be 60 days from the date of publication of advertisement in Employment News 2-8 Aug 2025 . Applications received after the last date would not be considered.

6. It is experienced in the past that candidates of un-employed / Pvt employees are applying for **Deputation including short term contract (ISTC)**, Whereas the recruitment method of Deputation (ISTC) is only for Govt employees holding analogous posts with same level or one or two levels below the post having with specified regular service. Hence, it is advised that **Pvt employees / Un-employed Candidates should not apply for Deputation (ISTC)**.

  
(Col Manoj Rana)  
Sr Dir (M)

Encl: 1. Annexure I (Eligibility conditions )  
2. Annexure II (Performa / Application format)

To

1. All Ministries/Departments under Govt. of India – With a request that a wide publicity may please be given to the vacancy circular in their Ministry and their attached / subordinate offices, Autonomous / Statutory Bodies and PSUs.
2. All State Govt, Administrator of UT with a request to give wide publicity to the vacancy in their various departments / offices.
3. Under Secy(cS-i), Lok Nayak Bhawan, Khan Market, New Delhi 110003- with a request to upload the vacancy circular on the website of DOPT for wider publicity ([sunl.edu@nic.in](mailto:sunl.edu@nic.in))
4. US/Estt, M/o Textiles
5. O/o DC(HC) Asst Dir Website - With a request to upload the vacancy circular on website under heading recruitment at URL – [www.handicrafts.nic.in](http://www.handicrafts.nic.in)
6. CCIC (Gen Manager (HR)) - [ccic@cottageemporium.in](mailto:ccic@cottageemporium.in) This refers our letter No. 02/20/2023/NCM&HKA  
01 Jul 2025

Internal :

1. i/c Museum Website - With a request to upload the vacancy circular
2. Notice Board, Whatsapp group

11-17 Oct 2025

16 www.employmentnews.gov.in



No. 2/4/2024 & 2/1/2023-NCM&HKA  
Government of India, Ministry of Textiles  
O/o Development Commissioner for Handicrafts

### National Crafts Museum & Hastkala Academy

(Formerly National Handicrafts & Handlooms Museum)

Bhairon Marg, Pragati Maidan, New Delhi- 110001

Website : <https://www.nationalcraftsmuseum.nic.in>

email: mailtonhnm@gmail.com

#### CORRIGENDUM : EXTENSION OF LAST DATE

With reference to Advt. EN 18/91 which was published in Employment News / Rozgar Samachar in edition of 2 - 8 Aug 2025; for filling up the posts on deputation. **The last date for submission of application for the following posts has been extended for 30 days from the publication of this corrigendum in Employment News.**

| Sl. No. | Name & No. of Posts                                                      | Mode of Recruitment                                        |
|---------|--------------------------------------------------------------------------|------------------------------------------------------------|
| 1.      | <b>Dy. Director (Museum Collection)</b> -One<br>Group A/Level 11         | Deputation (including short-term contract )/<br>Absorption |
| 2.      | <b>Junior Accounts Officer</b> (one)<br>Group B/Level 6                  | Deputation (including short-term contract).                |
| 3.      | <b>Programme and Public Relation Officer</b> - (one)<br>Group B /Level-6 | By deputation-(including short-term contract).             |
| 4.      | Gallery Assistant - (one) Group<br>C/Level 4                             | By deputation (including short-term contract).             |

For detailed notification and application format, please refer career in website at [www.nationalcraftsmuseum.nic.in](http://www.nationalcraftsmuseum.nic.in).

Senior Director, NCM&HKA

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